



Lasting Memories Photo Scanning Worksheet



Name: _____ Phone: _____ Date: _____

CD/DVD Label: _____

File groups and naming: _____ (Example: "2006_Hawaii" or "2001_Wedding")

Group 1 Files / Folder Name _____ / _____

Group 2 Files / Folder Name _____ / _____

Group 3 Files / Folder Name _____ / _____

Number of photos to be scanned: _____ x \$0.34 = \$ _____

Options:

Print photo Index _____ x \$0.99 = \$ _____
(40 photos / sheet)

CD - First disk _____ \$1.99 = \$ _____
(Up to 200 images)

CD - Duplicate _____ x \$1.29 = \$ _____

DVD - First disk _____ \$3.99 = \$ _____
(Up to 1,500 images)

DVD - Duplicate _____ x \$2.99 = \$ _____

You supply a USB drive _____ \$1.00 = \$ _____

Instructions: _____ _____ _____	Total = \$ (Plus Sales Tax)
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Processed by: _____ Date: _____